

**6th West Lothian Scout Group
Year Ending 31st March 2020**

6th West Lothian Scout Group

Annual Report and Accounts

for the

Year ended 31 March 2020

6th West Lothian Scout Group

Year Ending 31st March 2020

The Trustees have pleasure in presenting their Annual Report and Accounts for the year ended 31st March 2020

Contact Address

The 6th West Lothian Scout Group ("Group") may be contacted at 71 Glebe Avenue, Uphall, West Lothian EH52. The Group's premises address is The Scout Hall, Station Road, Broxburn.

Constitution & Purpose

The Group is an unincorporated association affiliated to The Scout Association, a charitable body incorporated by Royal Charter. The Group's Constitution has been formed on the Rules of The Scout Association. The Group is a registered Scottish Charity - No SCO11088

The Aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Trustees	Position	Trustees
Graeme Barrie	Chairperson	David Barrie
Jean Webster	Vice Chairperson	Alan Duncan
Lisa Guo	Treasurer	Joyce Duncan
Julie Courtney	Secretary	
Elizabeth Garvie	Group Scout Leader (Feb 2019)	
Grant Lawrie	Scout Leader	
Joanne Cook	Cub Scout Leader	
Janice Stewart	Beaver Scout Leader	

Trustees are elected annually and appointed in accordance with the Group's Constitution and the Policy, Organisation & Rules ("POR") of the Scout Association. At the Annual General Meeting held on 15th May 2019, the Trustees named above were appointed.

Activities & Achievements Generally

Full section reports are attached at the end of the document

During the last year the Beavers, Cubs and Scouts all took part in various events at District and Regional level. The Beavers gained various badges as did the Cubs and Scouts. The Scouts attended the Brass Monkey camp and several weekend camps during the year at The Craigs campsite in Torphichen.

Also, on meeting nights in the Scout Hall our members learned new skills individually and in teams to achieve Activity and Challenge Badges.

At 31 March 2020 there were 15 Beavers, 21 Cub Scouts and 13 Scouts under the care of 7 Section Leaders, 3 Section Assistants and 2 Young Leaders.

Committee Members

It should be noted that our Vice Chair, Jean Webster, committee members Joyce and Alan Duncan, our group secretary, Julie Courtney and group treasurer, Lisa Guo, indicated they were stepping down at the AGM. Jean, Joyce and Alan have given many years of voluntary service to the group, with Julie and Lisa volunteering for a shorter period of time. It is not possible to express in a few words how much of a contribution each one of them has made to the success of the group.

Trustee Remuneration

The Trustees did not receive any remuneration during the year.

Approved by the Trustees on xx December 2020 and signed on its behalf by:-

Chairperson

6th West Lothian Scout Group
Receipts and Payments Account for year ended 31st March 2020

	2020	2019
Receipts		
Registration Fees	1,260.00 ✓	1,743.00
Weekly Subscriptions	2,139.65 ✓	2,111.50
Camp fees	625.00 ✓	1,770.00
Donations (note1)	4,574.28 ✓	4,316.28
Fundraising (note 2)	301.80 ✓	646.23
Funds Transferred from Sections	7,128.93 ✓	898.75
Uniform payments	414.85 ✓	382.86
Section Outings	305.00 ✓	571.00
Other Income	2,436.75 ✓	0.00
Total Receipts	19186.26 ✓	12439.62
Payments		
Property Maintenance (note3)	7,780.69 ✓	5,304.74
Payments for scouting activities:		
Registration fees to Scouting Assoc	1,562.50 ✓	1,291.50
Weekly Section activities	243.44 ✓	693.13
Badges, uniform etc	1,877.37 ✓	837.84
Equipment	1,385.19 ✓	675.31
Camp fees/expenditure	1,079.16 ✓	1,567.72
Outings & Parties	2,124.20 ✓	1,198.84
Group expenses	79.47 ✓	846.06
	0.00	
Donations to Charities	8351.33 ✓	7110.40
Leaders Expenses	54.00 ✓	45.00
Misc (OSM)	139.21 ✓	62.98
Leader Training	0.00 ✓	133.18
Money transferred from sections	0.00 ✓	45.00
	6,893.93 ✓	0.00
Total Payment for Charitable Activities	23219.16 ✓	12701.30
Governance costs:		
AGM expenses	0.00	62.11
Total Governance Costs	0.00	62.11
Total Payments	23219.16	12763.41
Surplus / (Deficit) for year	-4032.90 ✓	-323.79

All funds are unrestricted

Statement of Balances as at 31st March 2020

	2020	2019
Bank and cash in hand		
Opening balances	23409.11 ✓	23,981.64
Surplus / (Deficit) for year	-4032.90 ✓	-572.53
Closing balances	19376.21 ✓	23,409.11
Reserves		
General Funds	19376.21	23,409.11
Closing Balance	19376.21	23,409.11
All funds are unrestricted		

Treasurer

Chairperson

Treasurer's PC	75.36 ✓	167.28 ✓
Beavers	-£2.06 ✓	£168.91 ✓
Cubs	£107.66 ✓	£312.99 ✓
Scouts	29.19 ✓	5236.85 ✓
Bank	19166.06 ✓	17523.08 ✓

19376.21

23,409.11

Treasurer

Chairperson

Lixin Guo

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[Signature]

6th West Lothian Scout Group

Year ending 31st March 2020

Notes

	2020	2019
1 Donations		
Other Income	0.00	245.00
LOL	400.00 ✓	0.00
General	1,215.00 ✓	884.00
Irish Dancers	1,242.00 ✓	810.00
Engineers	770.00 ✓	1,430.00
Judo	947.28 ✓	947.28
	4,574.28 ✓	4,316.28
2 Fundraising		
General fundraising	301.80 ✓	646.23
	0.00	0.00
	301.80	646.23
3 Property Maintenance		
Hall Cleaning	552.00 ✓	552.00
Hall Maintenance	3,524.69 ✓	986.41
Fire equipment maintenance	46.80 ✓	70.15
Alarm Maintenance	0.00	81.60
Hall Insurance	1,993.32 ✓	1935.11
Scottish Gas (Gas)	701.58 ✓	1044.90
Scottish Gas (Elec)	962.30 ✓	634.57
	7,780.69 ✓	5,304.74
4 Donations to Charities		
Giving.com	54.00 ✓	45.00
	0.00	0.00
	54.00	45.00

Funds

5 The Group maintains a single undesignated fund for all its financial transactions .

Trustees Remunerations & Expenses

6 The Trustees did not receive any remuneration during the year.

Treasurer *Lixin Guo*

Chairperson *[Signature]*

6th West Lothian Scout Group
Year Ending 31st March 2020

Independent Examiner's Report

Independent Examiner's Report to the Trustees of the 6th West Lothian Scout Group

I report on the financial statements of the 6th West Lothian Scout Group ("the Group") for the year ended 31st March 2020 which are set out on pages 3 to 5.

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The Group's Trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement


In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - (a) to keep accounting records in accordance with the Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - (b) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounting Regulations

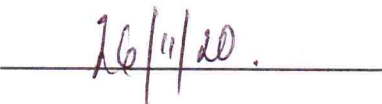
have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Lucy McMurtrie

Signature 

Address: 9 Dalmahoy Crescent, Balerno, EH14 7DF

Date 

Section Reports

GSL Report April 2019 to March 2020

There are currently 15 Beaver Scouts, 21 Cub Scouts and 13 Scouts in the group and the sections are run by 7 leaders, 3 section assistants and 2 young leaders. 2 of our leaders hold 2 roles within the group.

Over the past year the leaders have provided a varied programme enabling our members to earn numerous badges while learning a range of new skills. A total of 338 badges have been awarded of which 10 were Chief Scout's Awards. Our leaders use an online system called OSM which makes record keeping and contacting parents much easier. Parents can also access their child's records to see their progress.

Activities undertaken over the past year included regular weekend camps for scouts, cubs and scouts taking part in the Wee Sleep Out to raise funds for the homeless and members from all sections took part in the Hike to the Moon to raise funds for Children in Need. A huge thank you to all those who participated in these fundraising efforts.

In March we had to suspend face to face scouting due to the coronavirus and had to look at other ways of delivering scouting to our members. Our leaders emailed work home to the children then introduced Zoom meetings, while still emailing work to those who did not attend the online meetings. Other scout groups shared information and ideas online which was really helpful. However Zoom meetings aren't for everyone but those who did take part seemed to enjoy them. But all our leaders much prefer face to face scouting.

The Scout Group is supported by the Executive Committee as follows:

Chairman	Graeme Barrie
Vice Chair	Jean Webster
Secretary	Julie Courtney
Treasurer	Lisa Guo
Group Scout Leader	Liz Garvie
Scout Leader	Grant Lawrie
Cub Scout Leader	Joanne Cook
Beaver Scout Leader	Janice Stewart
Committee member	David Barrie
Committee member	Joyce Duncan
Committee member	Alan Duncan

During this break there has been an opportunity to carry out long overdue maintenance work on the hall including fitting a new kitchen and fire door. The hall and toilets have also been painted and improvements made.

Finally, I would like to thank all our leaders for their hard work and commitment over the past year, the Group Executive committee for their help and support, everyone who has worked so hard on the hall renovations and all the parents for their continuing support, especially in the recent months which have presented challenges for all of us.

Liz Garvie
Group Scout Leader
19 August 2020

SCOUT TROOP YEARLY REPORT

We Have 13 Scouts on the Roll at Present.

We Camped at the Craigs in, May & October, The Scouts Continue to Maintain Their Sponsored Site.

We Attended the Brass Monkey Camp in Feb.

The Annual Camp was Cancelled due to a lack of uptake.

Our Annual Bag Packing Event at Broxburn Scotmid on Hogmanay was also cancelled due to a lack of uptake.

We Continue to do Various Badge Work with the Scouts, many have been able to gain badges throughout the lockdown.

The troop are extremely thankful to the leaders from the Group who have helped with meetings and camps, when we have had a shortfall with Troop leaders. Without their support we would have had to cancel many of the planned events.

Grant Lawrie
Scout Leader
27 September 2020

Cubs report 27.09.2020

Currently have 2 leaders – Joanne and Carol, Catriona and Darren help occasionally.

There are 26 children on the records, 4 recently transferred up from Beavers, 3 waiting to transfer up to Scouts.

Continue with zoom sessions which are consistently attended by 7 children. No plans to do face to face evenings as yet.

Risk assessment written, awaiting to be given to GSL.

Have 44 badges awaiting distribution – air activities, home safety, hobbies, and various levels and nights away.

Majority of members wish to wait for face to face sessions to commence before reattending.

Joanne Cook
Cub Scout Leader

BEAVER SECTION REPORT – FOR AGM 2020

There are currently 15 beavers in the section, 1 girl and 14 boys. One beaver recently moved up to cubs but due to the current situation we couldn't have a swim up for her.

Since the last AGM we have had a busy year with the beavers earning:

- 24 Challenge badges including the Adventure, Outdoors, Skills, Teamwork, Personal and World Challenge.
- 108 Activity badges including Cook, Explore, Global Issues, Health and Fitness, Hobbies, Experiment, Photographer, Collector, Cyclist, Builder and Digital Citizen
- 9 Membership badges
- 11 Joining In badges
- 4 Chief Scout's Bronze Awards.

Quite an achievement for them. There is also a new badge, the Peer Leadership badge for each lodge leader and 4 Beaver of the Month woggles are presented to the beavers who have good attendance, work hard, show good behaviour and help others.

In April 2019 some of our group members attended the St George's Day Annual Church Parade in Linlithgow. Beavers worked on badges for the rest of the session. In May 2019, Ian decided to become an Assistant Beaver Leader in addition to his role as Assistant Scout Leader. He clearly enjoys working with the beavers and teaching them real scouting skills.

After the summer break, the beavers earned their Digital Citizen and Photographer badge. In October we held a Halloween party and decorated the hall with spiders, skeletons and pumpkins. There were a few scary sights that night.

In November, Ian demonstrated how to make pancakes from scratch. Each beaver helped make their own, carefully observing the safety guidelines explained by Ian.

As part of his training for this role, he then had to plan and run the colony meeting which the beavers really enjoyed. Late November it was time to start making the Advent calendars, then Christmas cards and gifts which the beavers always enjoy.

Being a beaver isn't all hard work as they enjoyed the group outing to the pantomime at the King's Theatre in Edinburgh on 6th December. They had a great time, as did the leaders.

The winter session finished with a joint Christmas party with the cubs.

In January we started the Experiment badge and the Cook badge and the beavers enjoyed these, especially the Experiment badge which involved Polishing Pennies and Making a Vacuum. The Cook badge covers cleanliness and safety in the kitchen and making meals. Photos were proudly produced of homemade pizzas and other culinary delights.

Our Shrove Tuesday meeting had to include pancakes which went down well. In early March we started the Communicator and Team Skills badges. Then the Beavers enjoyed making and testing their Fire Extinguishers which took place outside as it was slightly messy but fun.

Then we had to stop face to face scouting which we all miss but we have adapted and will keep sending work home for the beavers to do for as long as necessary.

Another busy year has passed and all of these activities couldn't take place without the help of my two assistant beaver leaders, section assistant and two young leaders, when they are able to attend. I would like to thank Liz, Ann, Ian, Abbi and Maisie for all their help and support over the past year.

Janice Stewart
Beaver Scout Leader
31 May 2020