

**6th West Lothian Scout Group  
Year Ending 31<sup>st</sup> March 2018**

**6<sup>th</sup> West Lothian Scout Group**

**Annual Report and Accounts**

**for the**

**Year ended 31 March 2018**

## 6th West Lothian Scout Group Year Ending 31<sup>st</sup> March 2018

The Trustees have pleasure in presenting their Annual Report and Accounts for the year ended 31<sup>st</sup> March 2018.

### Contact Address

The 6th West Lothian Scout Group ("Group") may be contacted at 5 Primrose Court Broxburn EH52 5SX. The Group's premises address is The Scout Hall, Station Road, Broxburn.

### Constitution & Purpose

The Group is an unincorporated association affiliated to The Scout Association, a charitable body incorporated by Royal Charter. The Group's Constitution has been formed on the Rules of The Scout Association. The Group is a registered Scottish Charity - No SCO11088

The Aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Trustees	Position	Trustees
Alan Duncan	Chairperson	David Webster
Jean Webster	Vice Chairperson	Jimmy Ford
Joyce Duncan	Treasurer	Graeme Barrie
Gavin Kean	Secretary	Caroline Lawrie
David Barrie	Group Scout Leader	C Young
Grant Lawrie	Scout Leader	
Ian Mackie	Assistant Scout Leader	
Tracy Ford	Assistant Scout Leader	
Frank Bain	Cub Scout Leader	
Janice Stewart	Beaver Scout Leader	

Trustees are elected annually and appointed in accordance with the Group's Constitution and the Policy, Organisation & Rules ("POR") of the Scout Association. At the Annual General Meeting held on 15<sup>th</sup> May 2017, the Trustees named above were appointed.

### Activities & Achievements Generally

#### Full section reports are attached at the end of the document

During the last year the Beavers, Cubs and Scouts all took part in various events at District and Regional level. The Beavers gained various badges and the Cubs had similar success. The Scouts went to Angus District Scout Centre at Tannadice for a week long camp under canvas.

All this on top of the nights in the Scout Hall learning how to be better citizens and working for Interest and Skills Badges.

There are currently 8 Beaver Scouts, 14 Cub Scouts and 21 Scouts under the care of 10 Leaders and 2 Helpers and 2 Young Leaders.

It should also be noted that David Barrie our Group Scout Leader retired from his post in September 2017. David has been involved with this group for many years and as GSL worked long and hard in the interest of the group. David is still involved with the group attending Executive Committee meetings

### Trustee Remuneration

The Trustees did not receive any remuneration during the year.

Approved by the Trustees on 7<sup>th</sup> May 2018 and signed on its behalf by:-

  
Alan Duncan  
Chairperson

## 6th West Lothian Scout Group Year Ending 31<sup>st</sup> March 2018

### Receipts and payments Account for year ended 31<sup>st</sup> March 2018

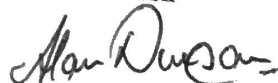
	2018	2017
<b>Receipts</b>		
Registration Fees	1085.00	1645.00
Weekly Subscriptions	1876.50	2821.00
Camp fees	2595.00	2060.00
Donations (note1)	5604.84	6335.28
Fundraising (note 2)	891.04	1391.72
Other income	112.00	148.80
<b>Total Receipts</b>	<b>£12164.38</b>	<b>£14401.80</b>
 <b>Payments</b>		
Property Maintenance (note3)	4330.96	4015.92
Payments for scouting activities:		
Registration fees to Scouting Assoc	1281.00	1767.00
Weekly Cub/Beaver activities	506.42	203.05
Scout Shop (badges, uniform,etc)	765.61	527.08
Bus Hire - Church Parade	0.00	120.00
Equipment	250.40	502.09
Camp Expenditure	2633.17	1850.18
Outings	662.33	1076.19
WL Scout Council	0.00	20.00
	<b>6098.93</b>	<b>6065.59</b>
Donations to External Charities	0.00	60.00
Leader's Expenses & Training	0.00	40.00
Misc	0.00	18.81
<b>Total Payment for Charitable Activities</b>	<b>£10429.89</b>	<b>£10200.32</b>
 Governance costs:		
AGM expenses	69.97	40.60
<b>Total Governance Costs</b>	<b>69.97</b>	<b>40.60</b>
 <b>Total Payments</b>	<b>£10499.86</b>	<b>£10240.92</b>
 Surplus / (Deficit) for year	<b><u>1664.52</u></b>	<b>4160.88</b>
 All funds are unrestricted		
<b>Statement of Balances as at 31 March 2017</b>		
<b>Bank and cash in hand</b>	<b>2018</b>	<b>2017</b>
Opening balances	22317.12	18156.24
Surplus / (Deficit) for year	1664.52	4160.88
<b>Closing balances</b>	<b><u>£23981.64</u></b>	<b><u>£22317.12</u></b>
 <b>Reserves</b>		
General Funds	23981.64	22317.12
<b>Closing Balance</b>	<b>£23,981.64</b>	<b>£22,317.12</b>

Treasurer



3

Chair Person



**6th West Lothian Scout Group  
Year Ending 31<sup>st</sup> March 2018**

	<u>2018</u>	<u>2017</u>
<b>1 Donations - Note 1</b>		
General	570.00	415.00
LOL	160.00	70.00
Mmackie	1768.00	1768.00
Irish Dancers	1138.50	1732.50
Engineers	1100.00	1402.50
Judo	868.34	947.28
	<hr/> 5604.84	<hr/> 6335.28
 <b>2 Fundraising - Note 2</b>		
Bag Packing	891.04	1391.72
	<hr/> 891.04	<hr/> 1391.72
 <b>3 Property Maintenance - Note 3</b>		
Hall Cleaning	492.00	432.00
Hall Maintenance	10.00	8.15
Fire equipment maintenance	46.45	51.25
Alarm Maintenance	60.00	60.00
Hall Insurance	1,980.33	1862.77
Scottish Gas	1298.78	1226.49
Scottish Power	443.40	375.26
	<hr/> 4330.96	<hr/> 4015.92
 <b>4 Donations to External Charities</b>		
Morrison Year Charity	0.00	60.00
	<hr/> 0.00	<hr/> 60.00

**5 Funds**

The Group maintains a single undesignated fund for all its financial transactions .

**6 Trustees Remunerations & Expenses**

The Trustees did not receive any remuneration during the year.

*[Signature]*

*[Signature]*

# 6th West Lothian Scout Group Year Ending 31<sup>st</sup> March 2018

## Independent Examiner's Report

### Independent Examiner's Report to the Trustees of the 6th West Lothian Scout Group

I report on the financial statements of the 6th West Lothian Scout Group ("the Group") for the year ended 31st March 2018 which are set out on pages 3 to 5.

### Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The Group's Trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

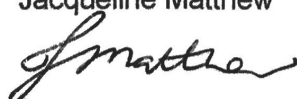
- (1) which gives me reasonable cause to believe that in any material respect, the requirements
  - (a) to keep accounting records in accordance with the Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - (b) to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounting Regulations

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Jacqueline Matthew

Signature:



Address: 40 Nicol Road  
Broxburn  
EH52 6JJ

Date

3/5/18  
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# SECTION REPORTS

## BEAVER SECTION REPORT

Since the last AGM, the beavers have had a busy year, the main activity being badgework which they are all quite enthusiastic about. From having 16 beavers, the numbers have dropped to 8 more recently, mainly due to beavers moving up to cubs after the summer break.

This is our lowest number for some time and leaflets have recently been circulated to the local schools to hopefully attract new members.

The beavers have been busy earning badges such as the Teamwork Challenge Award, the Creative Activity Badge, Camp Craft Activity Badge and Stage 1 Navigator Badge. They have also had a joint Halloween party with the cubs and Christmas party. Mother's Day cards were made in March and a small present wrapped. We are now running the Cook Activity Badge which focuses on the benefits of healthy eating and the Sports Badge for the benefits of physical activity. The beavers seem to be enjoying doing their versions of bunny jumps, press ups and sit ups!! Parents also have a treat in store as the beavers will have to make a three course meal at home, taking photos of the meals as well to show the leaders. To help run our activities, we have 3 warranted leaders, 1 parent helper and 2 young leaders in the section which is really good if anyone needs time off.

There are discussions going on regarding a group camp at the 6th scout hall with all 3 sections taking part. Details to follow.

Finally, I would like to thank our leaders and helpers for their continued support.

Janice Stewart, BSL

## Leaders

Frank continues as leader of Cubs, although due to work commitments cannot make it every week.

David Barrie stepped down as leader and we had a farewell night, we were sad to see him go. The Cubs made him cards and we had a special cake.

Julie (Cubs assistant) also stepped down earlier in the year.

Tracy Ford has been filling in until Carol and Joanne are warranted.

In August Carol and Joanne volunteered to become leaders. Carol has completed modules 1,2 and 3 and is awaiting validation. Joanne has completed modules 1 to 5 and has been validated and warranted. We both continue to work through the remaining modules.

Carol and Joanne are both enjoying being part of the Cubs and are very grateful to all leaders who have and are supporting us on our Scouting journey.

Graeme Barrie has been occasionally helping out and is considering becoming an assistant to the group.

2 explorers (??) have been helping out with the group each week.

## Cubs activities

Spring 2017 there were 21 invested Cubs. Currently there are 11 invested Cubs, 2 girls, 9 boys. 3 new members have joined in the past 2 weeks and have still to be invested.

Badges that have been worked on include the global issues activity badge, disability awareness badge, book badge to fit in with bookweek, road safety badge and the first aid badge.

Cubs have been involved in making bird feeders, armpit fudge, tracking, making kites, tying knots, team games, learning about the countryside code, and all seem to be growing and developing their skills whilst enjoy coming to Cubs.

We have been trialling running the group without a snack, but this has not been well received by the Cubs and they are keen to re-instate snack time.

## Camp

Currently we have a joint camp planned with the 13<sup>th</sup> West Lothian Cubs for 2 nights on the 25<sup>th</sup> and 26<sup>th</sup> May to be at 6<sup>th</sup> West Lothian Scout hut with another camp planned for the 8<sup>th</sup> June and the 2<sup>nd</sup> and 3<sup>rd</sup> November.

## Seasonal parties

We held a Halloween party and a Christmas party which we shared with the Beavers.

We look forward to continuing to provide a varied programme to the cubs with an aim to helping the children achieve their silver scout award.

Finally we would like to say a thank you to everyone who has been involved in helping us over the past



year to grow and develop our skills as Cubs leaders. Carol and Joanne would like to thank Janice for staying on in the early days in the absence of Frank and David and also to Tracy for assisting laterally.

Frank Cub Scout Leader

Carol Cub Scout Leader

Joanne Cub Scout Leader

## **SCOUTS YEAR REPORT 2017/18**

**There are 21 Scouts on the Role at Present**

**We have attended 4 Camps this session, with a total of 13 Nights away.**

**3 of Our Girls Left after the Brass Monkey Camp, 2 are assisting with the Cubs & Beavers, the other is doing her Duke of Edinburgh award with her School.**

**The Scouts Returned to Tannadice for their Annual Camp in August.**

**We have had a large number of Cubs progressing to Scouts and a few direct entries, we also have had a Cub from the 17th join Scouts.**

**At present we are learning heavy pioneering, with a plan to build a bridge.**